

# PRIVACY POLICY



# MUSCO

FRIEND TO CHILDREN WITH MUSCULOSKELETAL  
DISORDERS AND THEIR FAMILIES

This policy applies to the site: [musco.ca](https://musco.ca)

*Last update: September 20, 2023*

## INTRODUCTION

Your privacy is very important to the MUSCO Initiative and we are committed to respecting the obligations set out in the Act respecting the protection of personal information in the private sector.

The purpose of this Privacy Policy (hereinafter referred to as "the Policy") is to explain to you:

- The nature and purpose of the collection of your personal information, i.e. any information that could identify you, and how it is processed;
- The security of your information;
- Your rights regarding this information;
- The person responsible for processing the personal information collected and processed.

This privacy policy supplements the General Terms and Conditions of Use, which you can consult at the address below:

<https://musco.ca/en/terms-of-use/>

We encourage you to check this policy periodically on the [www.musco.ca](http://www.musco.ca) website for any updates that may be made due to legal and regulatory requirements.

## 1. PERSONAL INFORMATION COLLECTED

The main purposes for which your personal information is collected on the MUSCO website or when registering for newsletters are as follows:

- To provide you with information about the MUSCO Initiative and related projects, as well as current events;
- Facilitate your navigation on its website;
- Obtain statistics.

### a. MUSCO Newsletter

When you subscribe to the Infolettre MUSCO on its website (www.musco.ca), we collect the following personal information:

- Last name;
- First name;
- E-mail address;
- Which of the following categories you subscribe to when you sign up for the MUSCO Newsletter:
  - Patient;
  - Family or caregiver;
  - Physician;
  - Healthcare professional;
  - Foundation representative;
  - Community organization representative;
  - Other.

### b. Cookies and Google Analytics

The MUSCO Initiative website collects certain information using cookies. These files are used to process statistics and traffic information, facilitate navigation and improve service.

This mainly involves the following information:

- IP address;
- The type of browser and operating system used to browse the MUSCO Initiative website;
- The pages visited and the time spent on them, as well as the activity carried out on these pages (for example: clicks);
- The date and time of access to the website.

You can prevent cookies from being stored by configuring your browser. If you decide to deactivate cookies, you will then be able to continue browsing the site.

The MUSCO Initiative also uses the Google Analytics service for its [www.musco.ca](http://www.musco.ca) website. Google Analytics uses cookies and other technologies that are placed on a browser, application or device. These cookies store data about a visit to the MUSCO Initiative website.

## 2. SECURITY OF YOUR PERSONAL INFORMATION

Personal information collected by the MUSCO Initiative is accessible to employees who need it to perform their duties. Employees must maintain the confidentiality of such information at all times.

The MUSCO Initiative makes every effort to take security measures to ensure the protection of your personal information in accordance with applicable privacy legislation.

## 3. CONSENT

By browsing the MUSCO Initiative Website ([www.musco.ca](http://www.musco.ca)), you acknowledge that you have read and understood this privacy policy, and that you accept its terms, specifically as they relate to the collection and processing of your personal information, and to the use of cookies.

The MUSCO Initiative is committed to using only the personal information that is necessary and for the purposes for which it was collected. In the event that the MUSCO Initiative wishes to use your personal information for a purpose other than that described in the Policy, it must obtain your prior consent.

Personal data collected by the website is not transmitted to any third party, unless explicit consent has been obtained in advance.

You have the right to object to the processing of your personal data by the site. You also have the right to request that your personal data no longer appear, for example, on a mailing list.

You may at any time contact the person responsible for the processing of personal information below to request access to information concerning documents held by the MUSCO Initiative, to consult the personal information that the MUSCO Initiative has collected about you, to request that it be updated, corrected or deleted.

#### **4. PERSON RESPONSIBLE FOR PROCESSING PERSONAL INFORMATION**

The person responsible for processing personal data is Katharina Bourgin, Project and Communications Manager at MUSCO, and can be contacted by e-mail from 9 AM to 5 PM, Monday to Friday at the following address:

[katharina.bourgin.projetfmlsaputo@outlook.com](mailto:katharina.bourgin.projetfmlsaputo@outlook.com)

The person responsible for processing personal data determines the purposes and means of processing personal data. She undertakes to protect the information or personal data collected, not to pass it on to third parties without your knowledge, and to respect the purposes for which the information was collected.

Furthermore, the person responsible for processing personal data undertakes to notify you in the event of rectification or deletion of the information or personal data, unless this would entail disproportionate formalities, costs or steps for her.

In the event that the integrity, confidentiality or security of personal data is compromised, the the person responsible for processing personal data undertakes to inform you by any means necessary.